



Leadership Rutherford

CLASS MEMBER APPLICATION PACKAGE 2018-2019

Online Application Package:

<http://www.leadershiprutherford.com/how-to-apply>

PROGRAM INFORMATION & APPLICATION INSTRUCTIONS

Please review this section carefully before filling out your application form.

LEADERSHIP RUTHERFORD PROGRAM BENEFITS AND REQUIREMENTS

Benefits of Class Membership

Leadership Rutherford's annual program identifies and trains future leaders to use their skills and energy in community service to benefit Rutherford County.

The program includes:

- An introductory team-building retreat.
- Nine full class days, on the second Tuesday of each month (unless otherwise noted), addressing themes important to the future of Rutherford County.
- Travel throughout the county to visit a number of businesses and facilities.
- Access to as many as 60 county leaders who participate as speakers and presenters during the program.
- Network development:
 - Community contacts
 - Trusted friends among class members
 - Participation in community leadership

Program Requirements

Attendance Policy

- Attendance is **mandatory** for the **opening retreat, all subsequent program days, and graduation.**
- Participants may be absent **no more than 8 hours total throughout the year** in order to graduate.
- Hourly attendance is tracked at each scheduled session.

Anyone missing more than 8 hours total may attend graduation with their class, but will not receive their certificate or awards. They may return the subsequent program year to make up their hours missed at no additional cost. They will officially graduate and receive their certificate and awards at the end of that year.

A typical program day begins at 8 AM and concludes at 5 PM. It is expected that all class participants will attend all class related activities. **Applicants must make every effort to secure their availability for all Leadership Rutherford activities prior to making the commitment to join the class.**

2018-2019 Class Schedule

*Class Sessions: 8 AM – 5 PM, unless otherwise noted**

August 28 *Opening Retreat: 6 PM – 8 PM
September 11
October 9
November 13
December 11

January 8
February 12
March 12
April 9
May 7

Leadership Rutherford values engaged, committed, and diverse participants. We strive to make this an inclusive program that reflects the community it serves. Leadership Rutherford does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.



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APPLICATION PROCESS AND REQUIREMENTS

GENERAL APPLICATION REQUIREMENTS	HIGH SCHOOL STUDENT APPLICATION REQUIREMENTS <i>2017-18 Sophomores / 2018-19 Juniors ONLY</i>
Applicants must fill out the Leadership Rutherford Application Form included in this packet according to these instructions.	A Leadership Rutherford information session will be held at each high school in late April or early May.
The application must be complete and accurate: all blanks not noted as optional must be filled in or marked N/A.	Interested students must fill out the Leadership Rutherford Application Form included in this packet according to these instructions, paying attention to high school specific instructions.
At least one essay question must be answered fully and attached.	The application must be complete and accurate: all blanks not noted as optional must be filled in or marked N/A.
All attachments to the application must be included when the application is submitted: <ul style="list-style-type: none"> ○ Essay Question Response ○ Letter of Recommendation ○ Request for Scholarship, if applicable 	At least one essay question must be answered fully and attached.
The completed form and attachments may be submitted by either of the following: <ul style="list-style-type: none"> • Email: leadershiprutherfordnc@gmail.com • US mail to Leadership Rutherford: PO Box 794, Forest City, NC 28043 	All attachments to the application must be included when the application is submitted: <ul style="list-style-type: none"> ○ Essay Question Response ○ Letter of Recommendation
The complete application package must be submitted to Leadership Rutherford by <u>Tuesday, July 31, 2018.</u>	The complete application package must be submitted to your Principal by <u>Tuesday, May 8, 2018.</u> <i>Please ensure your application meets your Principal's submission requirements.</i>
REVIEW OF GENERAL APPLICANTS	REVIEW OF HIGH SCHOOL APPLICANTS
Members of the Leadership Rutherford Board of Directors will review all valid applications and select applicants in July.	Each school will select up to three (3) students to be interviewed by Leadership Rutherford. <ul style="list-style-type: none"> • Interviews will take place the week of May 21-25, 2018
	One (1) student from each school will be selected for the Leadership Rutherford class of 2017-18.
NOTIFICATION OF SELECTION	
All applicants will be notified in August or before as to whether or not they have been selected.	

TUITION AND SCHOLARSHIPS

- Each applicant selected for class membership will be responsible for paying the appropriate tuition: \$550.
- Financial assistance may be available in case of need.
- A separate Scholarship Request Form may be downloaded from the Leadership Rutherford website at www.leadershiprutherford.com/how-to-apply.
- Scholarship applicants must provide the reason for need.
- The Scholarship Request Form must be completed and submitted together with the class application form.
- Scholarships will be announced with class membership selections.
- Some companies will pay employees' tuition for Leadership Rutherford. Contact your supervisor to learn your company's policy.



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LEADERSHIP RUTHERFORD APPLICATION FORM: CLASS OF 2017-2018

High School Student Deadline: Tuesday, May 8 / General Application Deadline: Tuesday, July 31

Please review the preceding **PROGRAM INFORMATION & APPLICATION INSTRUCTIONS**, especially the section entitled **APPLICATION PROCESS AND REQUIREMENTS**, before completing this form.

Name: _____ Date: _____

Preferred to be called (First name or nickname): _____ Date of Birth: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ E-mail address: _____

Employment Information – General Applicants Only

Employer: _____

Position Title: _____

Office Address: _____

Office Phone: _____ Fax: _____

Education Level Achieved: _____

School Information – High School Student Applicants Only

School Name: _____

School Address: _____ City: _____ State: _____ Zip: _____

School Phone: _____ Fax: _____

Will you be in 11th grade in the 2017-18 school year? _____ YES _____ NO

Community Involvement

In order of importance to you, list two (2) community organizations (civic, business, religious, social, community, arts, athletics, etc.) in which you demonstrate an active leadership role beyond your employment affiliations and activities

A. Organization: _____

Dates of Activity: _____ Contact: _____ Phone # _____

Role, responsibilities and accomplishments: _____

B. Organization: _____

Dates of Activity: _____ Contact: _____ Phone # _____

Role, responsibilities and accomplishments: _____



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Essay Questions

Typical answers are around 250 words in length.

On a separate sheet of paper, you must answer the following required essay question:

1. How do you expect to use your experience in Leadership Rutherford to benefit Rutherford County in the future?

Also answer one of the following additional essay questions:

2. What are the three most significant problems facing Rutherford County?

3. What do you hope to gain from your participation in Leadership Rutherford?

4. What unique qualifications do you offer as a leader and as a candidate for selection as a Leadership Rutherford class member?

Recommendation Letter

One letter of recommendation should be provided. Please attach the letter to your application. The letter should cite specific examples of your potential community leadership and involvement.

Commitments

Please be sure that you have reviewed the **LEADERSHIP RUTHERFORD PROGRAM BENEFITS AND REQUIREMENTS** section in the **PROGRAM INFORMATION & APPLICATION INSTRUCTIONS** part of this package before signing this commitment.

Tuition will be paid by:

- Applicant (self-pay)
- Employer
- Other Sponsor - Contact Name: _____ Phone Number: _____
- Scholarship: Please include Scholarship Request Form with application, if applicable. A Scholarship Request Form is *not required* for school-sponsored high school students.

Applicant

I have reviewed and understand the Leadership Rutherford program requirements provided with this application package. If selected, I agree to the terms and conditions as stated.

I understand that, if selected, I am obligated to pay my full tuition before or on the Opening Retreat: **Tuesday, August 28, 2018**. I have reviewed the program schedule and the attendance policy. I commit to attending all program activities and class sessions as scheduled. I understand the penalties for non-attendance.

Signature: _____ Date: _____

Authorizing Official

- If the applicant is employed, this section must be completed and signed by his or her direct supervisor. Only self-employed or unemployed applicants may sign this section for themselves.
- If the applicant is a high school student, this section must be completed and signed by the school principal.

This applicant has my full support to participate in Leadership Rutherford. I am aware of the time commitment and financial obligation required.

Additional Comments (optional): _____

Name: _____ Title: _____

Organization or School: _____

Signature: _____ Date: _____