

**INFORMATION AND DIRECTIONS LEADERSHIP RUTHERFORD APPLICATION for the 2009 -2010  
CLASS YEAR CONTACT: 828-245-6431 <http://www.leadershiprutherford.com/>**

**Be sure to review this document before filling out your application form, and AGAIN BEFORE YOUR INTERVIEW.**

**LEADERSHIP RUTHERFORD PROGRAM BENEFITS AND REQUIREMENTS**

- Benefits of Class Membership Leadership Rutherford's annual program identifies and trains future leaders to use their skills and energy in community service to benefit Rutherford County. The training includes:

An introductory team-building retreat

Nine full class days, on the second Tuesday of each month, addressing such themes as critical issues, economic development, education, communication, government, health, agriculture and environment and quality of life and diversity.

Travel throughout the county to visit a number of businesses and facilities.

Access to as many as 70 county leaders who participate as speakers and presenters during the course of the program.

In-depth leadership training with development of a personal leadership model

- Network development:
  - Community contacts
  - Trusted friends among class members.

Participation in community leadership.

- Program Requirements : Attendance Policy (please review carefully)  
Attendance is mandatory for the retreat in late August, all subsequent program days, and graduation.

A typical program day begins at 8 a.m. and concludes at 4:30 p.m. ③ Ideally, each participant will attend all sessions of each program.

Grading is based on participation, as follows:

9.5 points Earned for each regular class attendance, September to May

2.5 points Class project participation

2.5 points Presentation

Points needed to graduate: 85.5

Anyone failing to achieve the necessary points for graduation may return the following program year and make up the hours missed at no additional cost. Those making up the time will graduate at the end of the program in that subsequent year.

**APPLICATION GOALS**

Class members will be selected on the basis of:

employment/professional experience

community or school involvement

geographic representation

job sector

diversity

## **APPLICATION PROCESS AND REQUIREMENTS**

### **• APPLICATION PROCESS**

#### **• APPLICATION**

- Applicants must fill out the form included in this packet according to the instructions provided.
- The completed form may be submitted by email (jrpub@thedigitalcourier.com), fax (828-248-2790), US mail Leadership Rutherford, PO Box 794 , Forest City, NC 28043,, or hand delivered to the Daily Courier, 601 Oak Street, Forest City, NC 28043.
- The completed form must be received by the Leadership Rutherford Board of Directors no later than 5 p.m. on May 29, 2009.

#### **• INITIAL REVIEW**

- Members of the Leadership Rutherford Board of Directors will review all valid applications and select applicants to be invited for personal interviews in June.
- Invitations will be issued to those selected, giving the date and time for each applicant's interview.

#### **• INTERVIEWS**

- The selected applicants will meet with an Interview Panel consisting of Leadership Rutherford Board Members.
- The responses will be recorded and evaluated, and class members selected by early July.

#### **• NOTIFICATION**

- Applicants will be notified by mail as to whether or not they have been selected.

### **APPLICATION REQUIREMENTS**

- The application must be complete and accurate:
  - all blanks not noted as optional must be filled in or marked N/A
  - At least two essay questions must be answered fully
  - All requested recommendations, permissions, etc. must be present when the form is submitted.
  - Incomplete applications will not be considered.
  - Applications must be truthful. Any found to contain false information will be disqualified.
- The application must be submitted before 5 pm on the specified date.
- Only those letters postmarked, faxes date-stamped, emails sent, or applications hand delivered to the Daily Courier before that date/time may be accepted.

## **TUITION AND SCHOLARSHIPS**

- Each applicant selected for class membership will be responsible for paying the appropriate tuition: \$500 for adults or \$250 for high school students.
- Your company may pay.
- Some companies will pay employees' tuition for Leadership Rutherford. Contact your supervisor to learn your company's policy.
- Financial assistance may be available in case of need.

- A separate scholarship application may be downloaded from the Leadership Rutherford website. Or call 828-245-6431 to arrange to pick up a copy.
- Scholarship applicants must provide the reason for need.
- Scholarship applications must be completed and submitted together with the class application form.
- Scholarships will be announced with class membership selections.

#### **LEADERSHIP RUTHERFORD APPLICATION POLICIES**

Sponsoring industries, schools, clubs, and other organizations may submit one application each. Such groups having more than one applicant must screen all applications internally and submit a single application for consideration. Standard LR application requirements apply.

- **The standard criteria for disqualifying applications are:**
  - Late submission.
  - Incomplete application.
  - Falsified application.
- **Policies for conducting and evaluating interviews**
  - Each interviewee will be asked the same basic questions.
  - Each member of the interview team will speak with each interviewee.
  - The interview team will rank the interviewees, conferring on key deciding factors.
  - Interviewers will then make selections to recommend to the full board.